

Oak Hollow Homeowners Association, Inc.
Board of Directors Meeting Minutes

Date: 11 September 2016

Call to Order: 5:00 P.M. (time), by: Craig Green

Board Members Present: Craig Green, President
 Bobby Kimrey, Vice-President
 Andrew Hosler, Treasurer
 Russell Case, Secretary
 John Nasby, Director

Quorum: Yes, No (Majority = 3, Bylaws Article V, Section 3)

Proof of Notice: Yes, No

Oak Hollow Homeowners Association, Inc.
Proof of Notice

The undersigned agent of the Oak Hollow Homeowners Association, Inc. states that notice of the 9/11/16 (date) meeting of the BOD (members, BOD) was noticed by Mailing (posting, mailing, etc.).

Under the penalties of Perjury, I declare that I have read the foregoing and the facts stated in it are true.

ANDREW HOSLER
Agent

9/11/16
Date Signed

Oak Hollow Homeowners Association, Inc.
Board of Directors Meeting Minutes

Approve the minutes of the 14 August 2016 Board of Directors meeting:

Approve	Reject	Abstain	Director
✓			Craig Green, President
✓			Bobby Kimrey, Vice-President
✓			Andrew Hosler, Treasurer
✓			Russell Case, Secretary
✓			John Nasby, Director

All board decisions requiring a vote must be recorded in the minutes (Florida Statutes 720.303(3)). Copy and paste this table for each item of business.

Old Business:

Florida Statutes 720.3033(1) Certification required from Bobby Kimrey.

Andrew Hosler, Russell Case, Craig Green, and John Nasby have already completed and filed their certifications.

Please submit to the Secretary at your earliest convenience.

Note: Craig Green indicated that he will provide a blank form for Bobby Kimrey.

New Business:

1. A special assessment in the amount of \$10,319.00 is required to recover the expense of the 8 September 2015 Pre-Suit Mediation and prior legal actions, in accordance with Florida Statutes 720.305(1) and the 8 September 2015 Pre-Suit Mediated Settlement Agreement.

Notes: Craig Green indicated that he would like to postpone the vote on the special assessment until the board can retain an attorney for consultation on this matter. After heated discussion between Michael Potter and Craig Green, Craig Green resigned as President and Director. No vote was taken nor a subsequent meeting set.

Approve	Reject	Abstain	Director
			Craig Green, President
			Bobby Kimrey, Vice-President
			Andrew Hosler, Treasurer
		✓	Russell Case, Secretary
			John Nasby, Director

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Russell Case motions for adjournment of the meeting. Andrew Hosler seconds the motion. John Nasby agrees. Bobby Kimrey gives no answer. The meeting is adjourned.

2. Select and approve an attorney to advise the board on legal matters.

- Law Offices of Stage & Associates, P.A.
- Wean & Malchow, P.A.
- Peter R. McGrath, Esq.

Notes: Not Applicable at this meeting.

Approve	Reject	Abstain	Director
			Craig Green, President
			Bobby Kimrey, Vice-President
			Andrew Hosler, Treasurer
			Russell Case, Secretary
			John Nasby, Director

3. Select and approve a web site developer.

- G-Graphic Solutions

Notes: Not applicable at this meeting

Approve	Reject	Abstain	Director
			Craig Green, President
			Bobby Kimrey, Vice-President
			Andrew Hosler, Treasurer
			Russell Case, Secretary
			John Nasby, Director

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4. Modify (for web site developer) and approve the 2016 Budget.

Notes: Not applicable at this meeting.

Approve	Reject	Abstain	Director
			Craig Green, President
			Bobby Kimrey, Vice-President
			Andrew Hosler, Treasurer
			Russell Case, Secretary
			John Nasby, Director

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Account	Name	2016 Budget	2016 Actuals	Difference	Variance
20000	Program Income				
20100	Annual Assessments	\$6,250.00	\$8,332.40	-\$2,082.40	33%
20300	Special Assessments			\$0.00	ERROR, NO BUDGET
20500	Miscellaneous Income		\$0.02	-\$0.02	ERROR, NO BUDGET
	Special Assessment - Mediation Issue	\$10,319.00		\$10,319.00	-100%
	Insurance/Assessment - Pending Issue			\$0.00	ERROR, NO BUDGET
	2015 Annual Assessment Credits	\$2,400.00			
	2015 Special Assessment Credits	\$2,500.00			
	Total	\$11,669.00	\$8,332.42	\$3,336.58	-29%
50000	Business Expenses				
50100	Business Registration Fees	\$61.25	\$61.25	\$0.00	0%
51000	Contract Services				
51100	Accounting Fees			\$0.00	ERROR, NO BUDGET
51200	Legal Fees	\$1,000.00	\$0.00	\$1,000.00	-100%
51300	Grounds Maintenance	\$2,400.00	\$1,228.38	\$1,171.62	-49%
51400	Repair & Replacement	\$500.00	\$437.94	\$62.06	-12%
51500	Landscaping	\$100.00	\$0.00	\$100.00	-100%
51900	Consulting	\$610.87	\$610.87	\$0.00	0%
52000	Facilities & Equipment				
52100	Equipment Rental and Maintenance			\$0.00	ERROR, NO BUDGET
53000	Operations				
53050	Bank Charges	\$100.00	\$66.20	\$33.80	-34%
53100	Utilities	\$360.00	\$245.06	\$114.94	-32%
53200	Postage & Shipping	\$200.00	\$76.24	\$123.76	-62%
53300	Printing & Copying			\$0.00	ERROR, NO BUDGET
53400	Office Supplies	\$200.00	\$43.85	\$156.15	-78%
59000	Other Expenses				
59100	Insurance - Liability, D&O	\$514.00	\$514.00	\$0.00	0%
59200	Web Site	\$1,000.00			
90000	Reserve Accounts				
91000	Deferred Maintenance	\$4,622.88		\$4,622.88	-100%
	Total	\$11,669.00	\$3,283.79	\$8,385.21	-72%
	Balance	\$0.00	\$5,048.63		

Note: Michael Potter was in attendance but failed to sign the attendance roster.

Adjournment: 5:19 P.M.

Oak Hollow Homeowners Association, Inc.
Meeting Sign-In Sheet

Meeting Type: Membership Meeting Board of Directors Meeting

Meeting Date: 11 September 2016

Lot	Signature
1 3	Bobby Kinsey
2	
3 1	
4	
5	
6	
7	
8	Vera Gonçalves
9	
10	Ann
11	
12	
13	
14	
15	

Oak Hollow Homeowners Association, Inc.
Meeting Sign-In Sheet

Meeting Type: Membership Meeting Board of Directors Meeting

Meeting Date: 11 September 2016

Lot	Signature
16	
17 22	
18	
19	Jay Worth
21	
22 17	STOKELY GR. ST.
23	
24	
25	
26	Melanie Werhill